



Company: Seattle Vacation Home
Position: Field Operations Specialist
Start date: Flexible
For Immediate Distribution

Do you want to launch a career in hospitality, real estate, or property management, but you don't know exactly where you want to focus? Come get your hands dirty and experience it all with Seattle Vacation Home.

Seattle Vacation Home is a collection of 50 rental homes in Seattle's trendiest neighborhoods. We offer high-end, furnished, short-term rentals in Seattle. Our guests come to us from all over the world, and they stay with us for all sorts of reasons: vacation, business, medical treatment, relocation, and more.

Seattle Vacation Home's management team is extremely lean. We seek to augment our team with a smart, motivated go-getter who is ready to get her hands dirty. Our Field Operations Specialist will lead our efforts creating perfect spaces for our guests. Responsibilities will include everything that takes place at our physical spaces, including (but far from limited to):

- Inspecting the work of housekeeping crews
- Guest services
- Supervising laundry operations
- Light maintenance
- Managing storage facilities
- Overseeing lost and found
- Lawn mowing
- Painting
- Running errands
- Assembling furniture
- Preparing guest welcome amenities
- Framing and hanging décor
- Troubleshooting in-home technology (Internet, TV, electronic locks, etc.)
- Showing homes to prospective guests
- So much more

This is not a position with a clearly defined path or set of deliverables. The ideal candidate is prepared to take initiative and act with the passion and dedication of a business owner. Night and weekend work is to be expected, and there is a 24 hour "on call" component to the role.

Ideal candidates will have:

- Sincere passion for hospitality and delivering a flawless guest experience
- The judgment to think and act like an owner, and the interest in taking on the responsibility that requires

- Confidence and professionalism in presenting oneself to guests, vendors, industry partners, and others
- An insatiable appetite for learning and professional development
- The outstanding EQ required for all of the above
- Strong communication ability, both written and oral
- Unbridled enthusiasm and motivation, along with an unparalleled work ethic
- Mandarin language ability is a big plus, but not required

The position can be paid hourly or based on salary (subject to discussion) and includes a generous package of benefits, including:

- Free furnished housing in Seattle for the first 4 months, with all utilities included!
- Travel stipend
- Friends & Family use of Seattle Vacation Home properties
- Health insurance
- Retirement fund with employer match

More important than the pay and benefits is the investment that will be made in your development. You will work under the direction of experienced managers with a passion for developing talent. Training will be ongoing and take multiple forms. Superior results will lead to rapidly increasing responsibility and rewards. An outstanding performer can look forward to promotion, including into an office-based role after 1-2 years.

This position is located in Seattle.

Interested candidates should send the following to info@seattlevacationhome.com:

- Cover letter
- Resume
- Transcript

Seattle Vacation Home values diversity. Candidates of all backgrounds, identities, experiences, lifestyles, abilities, and perspectives are encouraged to apply.